

**Polo Fields Community Association, Inc.**  
**Board of Director's Meeting**  
**November 29, 2012**

PRESENT: Gary Smith  
Susan Byrne  
Alan McGraw  
James Cordell  
Dan Saldana  
Barb Kaelin

A regularly scheduled meeting of the Board of Directors of the Polo Fields Homeowners' Associations was held on Thursday, November 29, 2012 in the Polo Fields' Country Club conference room. The meeting commenced at 6: 04 p.m.

The first order of business was to call the meeting to order. A motion to commence the meeting was made by Gary Smith and seconded by Susan Byrne. Barb Kaelin handed out an agenda for the meeting.

Gary Smith asked Barb Kaelin if there were any open invoices. Barb furnished invoices for the board to review. Gary discussed the open invoices and signed the approval for payments.

Susan Byrne request Barb to please contact Jefferson County Sheriff's Office to research all property tax invoices due since the mailing address for the Association has changed.

Dan Saldana went into great detail concerning the Bid Specifications for 2013 lawn contract. Alan questioned the \$6,000.00 difference between Valleycrest quote and GreenScapes. Dan too spoke about pricing received from Valleycrest, GreenScapes & Bladerunners on snow and or ice removal. Gary asked Barb as to whom she would prefer since she would be working with them. Barb stated she would prefer to continue working with GreenScapes even though this year the overall performance has been less then years past.

Gary Smith made a suggestion and seconded by Susan Byrne to meet with the Mr. Cory Rudolph, President of Greenscapes to discuss the performance received this year.

Alan Mc Graw made a motion and seconded by Jim Cordell to continue with GreenScapes.

Dan Saldana discussed the e-mail received by Aquatic Control to remove the fountain located in the Lake at the Meadows.

A motion was made by Alan McGraw and seconded by Jim Cordell the fountain will not be removed.

Dan Saldana discussed the possibility of adding a Lighting contractor to be added to the 2013 budget on a as is replacement/repair monthly program.

Alan McGraw stated he has added repair/replacement exterior lighting to the 2013 budget.

Jim Cordell discussed the meeting held at Lake Forest subdivision on November 15, 2012 in which he and Barb attended. He discussed "Welcome to the Neighborhood" packages Lake Forest Board Members and or Office personal deliver to each new Homeowner. He too mentioned the Country Club has not been very corporative as to returning e-mails and or phone call. Alan made a suggestion to Jim he would call Roger Behling, General Manager of the Country Club and advise him of the lack of communication.

Gary Smith asked Barb when the new No Solicitation/Deed Restricted signs would be installed by Best Stamp, Inc. Barb stated within the next week to ten days.

Alan McGraw made a suggestion and seconded by Susan Byrne the common areas located in the Heritage and the Reserve of the Polo Fields be mowed by the Association's Landscaping Company.

Susan stated it was up to the Board to continue researching and reviewing all documentation prior to such arranging a meeting at this time; Gary offered his assistance.

Gary Smith discussed the status of 2011 tax returns; requested Barb to forward the tax return account numbers to him 1<sup>st</sup> thing tomorrow. Once received Gary will forward to the accountant Mr. Craig Harbsmeier.

Susan Byrne discussed the phone conversations with Mr. James Scott, Mr. Jarrod Vowels and Ms. Stephanie Gilezan concerning the Real Estate signs installed in the common areas located in the Meadows of the Polo Fields.

A motion was made by Gary Smith and seconded by Alan McGraw to allow one (1) sign for all to advertastive.

Next meeting is scheduled on Thursday December 13, 2012 @ 6:00 p.m. in which GreenScapes, Inc. will be invited to attend.

A motion was made by Alan McGraw to adjourn the meeting was seconded by Jim Cordell. The meeting was adjourned at 8:05 p.m.